

## Health Commission Responsibilities in San Francisco Municipal Code DRAFT – Updated August 14, 2014

| Local Ordinance  | Citation                    | Summary  | Health Commission Role  | Timeline   |
|--|-----------------------------|--|---|--|
| <b>Charity Care</b>  | Health Code §138            | Requires non-profit hospitals to report specific information on the amount of charity care they provide  | Receive the annual charity care report from SFDPH staff for use including but not limited to future planning on the Department's provision of care to the community   | Annually   |
| <b>Emergency Medical Services</b>                                  | Health Code §112            | Authorizes the Fire Department to provide emergency medical services   | Approve the conditions and requirements under which the Fire Department provides emergency medical services   | As needed  |
| <b>Health Care Accountability Ordinance</b>                        | Admin Code §12Q.3           | Requires city contractors and lessees of city property provide health insurance that meets designated minimum standards to employees working on those contracts or work sites.   | The Health Commission shall review and approve minimum health insurance standards to ensure that the standards stay current with State and Federal regulations and existing health benefits practices; or   | At least every two years   |
| <b>Health Care Security Ordinance</b>                              | Admin Code §14.2            | Requires certain San Francisco employers to make health care expenditures on behalf of their covered employees. Creates the San Francisco Health Access Program (called Healthy San Francisco).  | Approves Health Access Program criteria proposed by SFDPH.  | As needed  |
| <b>Health Care Services Master Plan</b>                            | Planning Code §342 et. seq. | Requires SFDPH and the SF Planning Dept to prepare a Health Care Services Master Plan (HCSMP) that analyzes information pertinent to distribution, access, quality and cost of health care services in the City. Requires certain land use projects to be assessed for their consistency with the HCSMP. | Hold public hearings on the draft HCSMP and recommend approval or disapproval of the HCSMP by the Board of Supervisors<br><br>Hold public hearings on projects reviewed for consistency determination and recommended as inconsistent or consistent and recommended for incentives; submit recommendations and/or findings to the Planning Commission | HCSMP is to be updated every three years<br><br>Consistency determinations made as projects are proposed |
| <b>In-Home Supportive Services Public Authority Governing Body</b> | Admin Code §70.2            | Establishes the Governing Body of the In-Home Supportive Services Public Authority (aka IHSS Public Authority)   | Designate one member to serve on the Governing Body   | Terms are three years  |
| <b>Institutional Master Plan Review/ Healthcare Impact Reports</b> | Admin Code §97.3            | Requires SFDPH to prepare a Healthcare Impact Report for land use projects involving the replacement or addition of more than 200 licensed hospital beds   | Review and consider the Healthcare Impact Report and use the comparisons therein as a criterion for determining whether or not to make any recommendations for the project  | Within 6 months of being notified of the land use project  |

| Local Ordinance           | Citation                | Summary  | Health Commission Role   | Timeline                 |
|---------------------------|-------------------------|--|--|--------------------------|
| <b>Mental Health Plan</b> | Admin Code §15.16       | Specifically delineates the long-range planning and budgetary uses of the San Francisco Community Mental Health Services Plan  | SFDPH and the Health Commission are responsible for implement the policies in the Administrative Code  | Not specified            |
| <b>Patient Rates</b>      | Health Code §128        | Designates the amounts to be charged for SFDPH health care services  | Approve SFDPH patient rates  | As needed                |
| <b>Proposition I</b>      | Admin Code §§79, 79A    | Requires notice to be provided prior to the approval of certain city construction projects so the public has an opportunity to voice support or concerns at a public forum prior to approval of the projects                 | Consider requests to relocate by SFDPH contractors.  | As projects are proposed |
| <b>Proposition J</b>      | Charter §10.104.15      | Creates a limited exception for cost-savings to the requirement that work that can be performed by City and County positions will be provided by employees appointed through the competitive civil service selection process | <p>The Charter does not set forth responsibilities for commissions under this section. However, the commission approves contracts and approves recommendations from the Department to the Board of Supervisors regarding services that should be provided by contract instead of by City and County employees.</p> <p>It should also be noted that all personal service contracts are approved by the Civil Service Commission. As part of this approval process, there is an opportunity in a public forum for questions to be raised as to whether the services should be provided by a private contractor rather than by civil service employees. The DPH Contracts Office has procedures to ensure compliance with these requirements.</p> | As needed                |
| <b>Proposition Q</b>      | Health Code Appendix 17 | Sets forth public notice and hearing requirements before a private hospital or clinic eliminates or curtails health services so that the public has an opportunity to voice concerns.  | <ol style="list-style-type: none"> <li>1. Make findings based on evidence and testimony from public hearings that the proposed action will or will not have a detrimental impact on the health care services of the community.</li> <li>2. Explore in these public hearings what alternatives means are available in the community to provide the service or services to be eliminated or curtailed.</li> </ol> <p><b>Note:</b> Similar requirements exist under state law for public hospitals that intend to close, eliminate, or reduce its level of services or to lease, sell or transfer management of the hospital. California Health and Safety Code Section 1442.5, known as</p>  | As needed                |

| Local Ordinance                                      | Citation               | Summary  | Health Commission Role  | Timeline                                     |
|--|------------------------|--|---|--|
|  |                        |  | the 'Beilenson Act', sets forth the notice and hearing requirements for public hospitals. The Act provides that notice must be posted at the entrance to all county health care facilities and announce public hearings to be held by the Board prior to its decision to proceed. The notice must be posted not less than 14 days prior to the public hearings. The notice must contain a list of the proposed reductions by facility and service and include the amount and type of each proposed reduction, the expected savings, and the number of persons affected. |  |
| <b>Public Health Gift Fund</b>                       | Admin Code §10.100-201 | Creates special funds for SFDPH for the purpose of receiving all gifts, donations and contributions of money or personal property of less than \$25,000 in value or amount, which may from time to time be received by the City through the Health Commission to be used for the general benefit and comfort of patients | Review and approve gift fund report to the Board of Supervisors, listing of all gifts, donations and contributions of money or personal property of less than \$25,000 in value or amount.  | Annually, within the first two weeks of July |
| <b>San Francisco Health Authority Governing Body</b> | Admin Code §69.4       | Establishes the Governing Body of the San Francisco Health Authority (aka San Francisco Health Plan)   | Health Commission shall designate one member to serve on the Governing Body   | Terms are three years                        |